

TOPICAL

**Topical
Index**

INDEX

ACCESS TO RECORDS

- Common law. 1-1
- Under PIA
 - In general. 2-1
 - Format. 6-1
 - Other agencies. 2-4
 - Person in interest. 2-1
 - Research purposes. 9-1
 - Standing requests. 2-3

ADMINISTRATIVE REVIEW. 5-1

AGENCIES SUBJECT TO PIA

- Local government. 1-3
- State government. 1-3

COPIES OF RECORDS

- In general. 6-1
- Fees. 7-1
- Format. 6-1

CORRECTION/AMENDMENT OF PUBLIC

- RECORD. 10-1**

CRIMINAL PENALTIES. 8-2

CUSTODIAN

- Defined; duties. 1-7
- Determination to deny access –
 - Discretionary exceptions. 3-28
- Disciplinary action against. 8-3

DAMAGES

- Unlawful disclosure of certain
 - personal information. 8-3
- Unlawful withholding of public
 - records. 8-1

DISCOVERY – RELATION TO

- PIA. 3-45**

**EXCEPTIONS TO DISCLOSURE –
DISCRETIONARY**

- Court orders – Substantial injury
 - to public interest. 3-44
- Higher education institutions –
 - Inventions. 3-39
 - Personal information. 3-44
- Intelligence information. 3-34
- Inter- or intra-agency letters
 - and memoranda. 3-29
- Investigation records. 3-34
- Investigatory files. 3-34
- Location of protected animals,
 - plants, property. 3-39
- Maryland Port Administration –
 - Rates; Research. 3-43
- Maryland Technology
 - Development Corporation
 - 3-39
- Public security records. 3-40
- Real estate appraisals – Pending
 - acquisitions. 3-34
- Research projects. 3-33
- Security procedures. 3-34
- Senior Higher Education
 - Institutions – Inventions. 3-39
- Substantial injury to public interest
 - Court orders. 3-44
- Testing information. 3-33
- University College – Competitive
 - Services. 3-43

EXCEPTIONS TO DISCLOSURE –

MANDATORY

Records protected under other
law..... 3-2

Specific information

Alarm and security systems –
Identifying information... 3-28

Confidential commercial
information. 3-19

Confidential financial
information. 3-19

Confidential geological
information. 3-19

Confidential geophysical
information. 3-19

Financial information pertaining
to individual..... 3-22

Fishing License Applications –
Social Security Numbers. 3-27

Information Systems Security. 3-27

Investigatory procurement
information – Transportation
contractors..... 3-26

Marriage License Application –
Social Security Numbers.. 3-27

Medical data regarding
individual..... 3-17

Notary public information... 3-27

Occupational and professional
licensing records. 3-24

Psychological data regarding
individual..... 3-17

Public employees - Home address
and phone numbers. 3-22

Senior Center Enrollees. 3-27

Sociological data regarding
individual..... 3-17

Trade secrets..... 3-19

EXCEPTIONS TO DISCLOSURE –

MANDATORY (CONT'D.)

Specific records

Adoption records..... 3-9

Arrest warrants. 3-15

College Savings Plans..... 3-16

Dept. Natural Resources records –
Personal information... 3-17

Electronic toll collection system
data. 3-17

Hospital records. 3-17

Insurance – RBC records. .. 3-15

Letters of reference..... 3-13

Library, archive, or museum
material subject to gift
restriction. 3-17

Library circulation records. . 3-14

Mass transit electronic fare media
records. 3-17

Motor Vehicle Administration
records..... 3-15

Personnel records. 3-9

Police reports – Marketing
legal services..... 3-16

Retirement records. 3-13

Student records..... 3-14

Traffic control signal monitoring
system images. 3-17

Welfare records..... 3-9

**EXCEPTIONS TO DISCLOSURE – SPECIAL
COURT ORDER. 3-44**

**EXCEPTIONS TO DISCLOSURE –
STATUTORY CONSTRUCTION. ... 3-1**

FEES

Attorney fees.	8-2
Copying.	7-2
Fee Schedules.....	7-1
Search and preparation fees.	7-1
Waiver.	7-2

JUDICIAL REVIEW

Agency burden.	5-3
Attorney fees.	8-2
In general.	5-1
Procedural requirements.....	5-2
Remedies.	8-1
Request for correction of record.	10-2

LEGISLATORS

Speech and debate privilege.....	3-7
----------------------------------	-----

OFFICIAL CUSTODIAN

Defined; duties.	1-7
Special Court Order – Substantial injury to public interest.....	3-44

PERSON-IN-INTEREST

In general.	2-1
Investigatory records.	3-37
Public records – Rights to correction.	10-1
Testing records.....	3-33

PERSONAL RECORDS

Restriction on maintaining.	11-1
Unlawful disclosure or use of certain information.	8-3

PRIVILEGES

Attorney-client.	3-5
Attorney work product.....	3-29
Confidential executive communications.	3-6
Executive privilege doctrine.....	3-6
Grand jury proceedings.	3-4
Legislators.	3-7
Local legislative bodies.	3-7

PUBLIC RECORDS

In general.	1-5
Personal records – Restriction on maintaining.	11-1
Right to corrections.	10-1

REMEDIES

Agency liability.	8-1
Attorney fees; costs.	8-1
Criminal Penalties.	8-2
Damages– Improper disclosure of personal records.	8-3
Disciplinary Action.	8-3

REQUESTS FOR RECORDS

Procedure.	4-1
Standing requests.	2-3

RESPONSES

Denials.	4-2
Records not in custodian's custody.	4-2
Statutory deadlines.....	4-3

REVERSE PIA ACTIONS..... 3-48

SEARCH FOR RECORDS

Extent of search. 2-4

Search and preparation fees. 7-1

SEVERABILITY OF RECORDS. 3-45

WAIVER OF FEES. 7-2

**WHISTLEBLOWER LAW – DISCLOSURES TO
ATTORNEY GENERAL. 8-4**